

**FINANCE COMMITTEE****Decisions from the meeting held on Tuesday 23 November 2021 at 12.30pm  
in The Macmillan Room, Portcullis House**

Members present:  
Nick Brown (Chair)

Harriett Baldwin	Marion Fellows
Mr Clive Betts	David Simmonds
Sir Geoffrey Clifton-Brown	Mark Tami

Apologies: Felicity Buchan, Gareth Davies, Dame Eleanor Laing and Dame Rosie Winterton.

- 1) Informal Note and matters arising

**The informal notes of the meeting held on 2 November were agreed.**

- 2) Update from In House Services and Estates (IHSE), including Norman Shaw North Project Update and Portfolio Performance Report

**The Committee took note of the update on the Norman Shaw North Project and the November Portfolio Performance Report.**

- 3) Stationery Budget

**The Committee agreed to recommend to the Commission an increase to the House of Commons bespoke stationery budget from £9,000 per Member per year to £11,000.**

- 4) Fees and charges for 2022–23

**The Committee re-confirmed support for the Fees and Charges Policy.**

**The Committee recommended to the Commission the following changes to the schedule of fees and charges for 2022–23:**

- **The proposed increase in prices for Commercial Tours, noting that fees for tours of Elizabeth Tower would be considered separately.**
- **Option 2(a) on catering prices, an uplift of 3.4%.**
- **Adoption of silver pricing for catering.**
- **to retain broadcasting charges at the same level, but to cease charging for access to live coverage of Select Committee meetings.**
- **to retain other charges as per the current rate cards.**

5) Grants to the Interparliamentary Groups follow-up

**The Committee agreed to recommend to the Commission that a 2% uplift should be applied to grants to the Interparliamentary Groups for 2022–23, subject to reserves being monitored in line with the financial memorandum.**

6) Papers to Note

**The Committee took note of the following paper:**

- **Financial Monitoring Report – October 2021, 2021/22**

7) Any other business

**There was no other business.**

8) Date and time of next meeting

**The next Committee meeting is Tuesday 7 December at 12.30 pm.**