

HOUSE OF COMMONS COMMISSION / MEC

**Monday 10 January 2022 at 10.00 am
Meeting in the Speaker's Study**

Present:

The Speaker, in the Chair

Nick Brown

Thangam Debbonaire

Jacob Rees-Mogg

Sir Charles Walker

Pete Wishart

Dr John Benger (Clerk of the House)

Marianne Cwynarski (Director General (Operations))

Mr Shrinivas Honap (External member)

Louise Wilson (External member)

Apologies:

None

DECISIONS

COMMISSION

1. Reports and updates

- a. TUS and Members' staff representatives update
- b. Covid update
- c. Updates from the Administration Committee, Finance Committee and Audit and Risk Assurance Committee
- d. House Service update

The Commission took note of the updates.

2. Agreement of Administration Estimate for 2022–23

The Commission:

Agreed the 2022–23 Administration Estimate as follows:

- i. **A capital budget of £176.7m, which represents a 3% reduction compared to 2021–22.**
- ii. **A cash resource budget of £316.8m which, after allowing for the 1.25% increase to the Employers' National Insurance Contribution as a baseline adjustment and treating the Parliament Square Streetscape Project bid of £2.1m outside of the agreed remit, reflects a 2.1% increase in nominal terms compared to 2021–22.**
- iii. **A non-cash resource budget of £58.1m, which represents a reduction of 25% compared to the 2021–22 original Estimate.**

Agreed to ask Lord Morse to recommend, as part of his financial review, how budgeting for future financial planning should take place, including consideration of a zero-based budgeting approach. It also asked the Finance Committee to develop a planned programme of deep dives on House teams for the coming year and report back regularly on this work.

3. New approach to risk management

The Commission endorsed a refreshed risk management approach and a timetable for future engagement.

COMMISSION/MEC

4. Papers to note

The Commission took note of the following paper:

➤ **Forward Look**

5. Any other business

There was no other business.

6. Date of next meeting

The next meeting of the Commission/MEC will take place on Monday 24 January 2021 at 10.00 am in the Speaker's Study.