



SERVICES COMMITTEE

Decisions

Thursday 18 November at 1pm in Committee Room G and on Microsoft Teams

Present:

Lord Touhig (Chair)
Lord Ashton of Hyde
Lord Borwick
Lord Clark of Windermere
Lord Clement-Jones
Baroness Deech
Lord Judge
Baroness Morris of Bolton
Lord Stoneham of Droxford
Baroness Wheeler

Apologies

There were no apologies.

Minutes of the previous meeting, and matters arising

The Committee agreed the minutes of the 5th meeting.

Chair's Notices S/21-22/38 RESTRICTED

The Committee received a number of updates from the Chair.

The Committee asked that communications on the revised fire evacuation policy be distributed to members the following week.

Verbal update on Electric Vehicle Chargers and COVID-19

The Committee was updated on the Electric Vehicle Chargers business case and asked that the Administration explore other options to support members travelling by electric vehicle. The Committee was also updated on the current COVID-19 restrictions on the estate.

Parliamentary Health & Wellbeing Service: 2021 review S/21-22/39 RESTRICTED

The Committee received an update on the work of the Parliamentary Health and Wellbeing Service over the last year, including the impact of COVID-19 on working practices.

**Parliamentary Travel Office (PTO) Procurement & Implementation
Update S/21-22/40 RESTRICTED**

The contract had been awarded to a new supplier and the handover was underway, with the new supplier taking over the service from 1 December. The Committee was updated on the progress of the handover.

Digital Works Update S/21-22/41 RESTRICTED

The Committee received an update on planned digital works over the next 6 months and the Transforming Digital Programme.

Discussion: Options for the use of the Long Room, Bishops' Bar and Peers' Dining Room S/21-22/42 RESTRICTED

The Committee reviewed the options proposed for the future use of the Long Room, Bishops' Bar and Peers' Dining Room. A further paper would be considered in January once members had had the chance to consult with the wider membership of the House.

Forward Work Programme S/21-22/43 UNRESTRICTED

The Committee took note of the forward work programme.

AOB

The next meeting will be on Thursday 9 December at 1pm.

Jen Mills
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