



SERVICES COMMITTEE

Decisions

Thursday 21 October at 1pm in Committee Room G and on Microsoft Teams

Present:

Lord Touhig (Chair)
Lord Ashton of Hyde
Lord Borwick
Lord Clark of Windermere
Lord Clement-Jones
Baroness Deech
Lord Judge
Baroness Morris of Bolton
Lord Stoneham of Droxford
Baroness Wheeler

Apologies

There were no apologies.

Minutes of the previous meeting, and matters arising

The Committee agreed the minutes of the 4th meeting.

Chair's Notices S/21-22/29 HIGHLY RESTRICTED

The Committee received updates on: the new traffic management system; the flu vaccine clinic; hybrid meeting rooms; scaffolding on the West Front; and electrical vehicle charging.

COVID-19 Update S/21-22/30 UNRESTRICTED

The Committee was updated on the decisions taken by the Commission about the current operation of the Estate.

Restoration and Renewal: Survey Progress Update and Ground Investigation Survey Proposal S/21-22/31 RESTRICTED

The Committee took note of the update on the planning, procurement and undertaking of the surveys required in the Palace of Westminster for phase I of Restoration and Renewal and endorsed the proposal to undertake a Ground Investigation Survey.

Restoration and Renewal: Parliamentary and Public Engagement Update S/21-22/32 RESTRICTED

The Committee was updated on plans to engage with members on the emerging Palace design, with both a physical exhibition in Royal Gallery and a virtual exhibition for members unable to attend. It also received an update on the public engagement that took place over summer 2021.

Archives Relocation Programme Update S/21-22/33 RESTRICTED

The Committee received an update on the Archives Relocation Programme following the approval of the Outline Business Case and ahead of the approval of the Full Business Case. The Committee expressed its view on the future use of the Victoria Tower.

Off Site Screening and Consolidation Centre Contract Renewal S/21-22/34 RESTRICTED

The Committee was informed of the proposed strategy for the renewal of the Off Site Screening and Consolidation Centre contract, taking into account future changes to the service.

Fire Safety Awareness Training completion figures S/21-22/35 RESTRICTED

The Committee took note of the current fire safety training figures and agreed the Chair should arrange communications to members to remind them of the importance of completing the training.

Estates Works Update S/21-22/36 UNRESTRICTED

The Committee was updated on estates works in the Lords parts of the estate.

Oral briefing on summer flooding

The Committee was updated on flooding in Millbank House in July and October. Flooding prevention works were due to begin next month.

Forward Work Programme S/21-22/37 UNRESTRICTED

The Forward Work Programme and future meeting dates were circulated to the Committee.

AOB

The next meeting will be on Thursday 18th November at 1pm

Jen Mills
Clerk

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