

## HOUSE OF COMMONS COMMISSION / MEC

Monday 18 October 2021 at 10.00 am  
Meeting in the Speaker's Study  
and via Microsoft Teams

Present:

The Speaker, in the Chair

Nick Brown

Thangam Debbonaire

Jacob Rees-Mogg

Sir Charles Walker

Pete Wishart

Dr John Benger (Clerk of the House)

Marianne Cwynarski CBE (Director General (Operations))

Louise Wilson (External member)

Mr Shrinivas Honap (External member)

### DECISIONS

#### COMMISSION

##### 1. Members' security

**The Commission observed a minute's silence in memory of Sir David Amess.**

**The Commission received a verbal update on Members' security from the Director of Parliamentary Security.**

- ##### 2. a. TUS and Members' staff representatives update b. Covid update c. Written updates from the Administration and Finance Committees d. House Service update

**The Commission took note of the updates.**

**On the Covid update, the Commission:**

- **Agreed the proposed operation of the estate from the return of the House.**
- **Approved the triggers for when further measures will be required and the process for approval.**
- **Agreed to support and encourage personal behaviours by everyone on the estate to improve the resilience of the House.**
- **Approved the continuation of the following measures through the winter, with a review date of February:**
  - **Maintaining increased levels of ventilation and CO2 monitoring;**
  - **The Estate operating at a lower capacity than normal to reduce the possibility of transmission;**

- **Distancing by design with no impact on business and protective measures;**
- **Wearing face coverings in line with Government guidance; and**
- **Continuation of regular testing.**
- **Considered the measures that would be appropriate for implementation if the trigger points are reached.**

### 3. ICGS Cluster Reporting

**The Commission endorsed the proposal to include within the Independent Complaints and Grievance Scheme (ICGS) a new procedure that would allow potential complainants to ask the helpline to record details of a complaint, and then (subject to various safeguards) be alerted to the existence of other complaints against the same individual, before deciding whether to take their complaint through the ICGS process.**

**The Commission noted that proposal will now be put to the House for approval.**

## **COMMISSION/MEC**

### 4. Papers to note

**The Commission took note of the following papers:**

- **Forward Look**
- **Deliberations from the meeting on 5 September**
- **Draft ICGS Annual Report 2020–21**

### 5. Any other business

**There was no other business.**

### 6. Date of next meeting

**The next meeting of the Commission/MEC will take place on Monday 15 November 2021 at 10.00 am in the Speaker's Study.**