



SERVICES COMMITTEE

Decisions

Thursday 15 July 2021 at 1pm on Microsoft Teams

Present:

Lord Touhig (Chair)
Lord Ashton of Hyde
Lord Borwick
Lord Clark of Windermere
Lord Clement-Jones
Baroness Deech
Lord Judge
Lord Stoneham of Droxford
Baroness Wheeler

Apologies

Apologies were received from Baroness Morris of Bolton.

Minutes of the 2nd meeting, and matters arising

The Committee agreed the minutes of the 2nd meeting.

Notices from the Chair S/21-22/17 [RESTRICTED]

The Committee received an update on hybrid functionality in Committee rooms and meeting rooms on the estate. The Committee was informed that fire safety training was now available to members' staff.

COVID-19 Update S/21-22/18 [RESTRICTED]

The Committee was updated on the current and expected operation of the Estate until the summer recess. Plans for the re-opening of additional catering venues from September would be kept under review. The Committee took note of the update.

Hybrid Facilities in the Moses Room S/21-22/19 [RESTRICTED]

The Committee considered proposals for the retention of limited remote participation in Grand Committee proceedings through the installation of technology in the Moses Room. The Committee agreed to the installation, with the provision expected to be fully functional for the return of the House after the conference recess.

The work of the Participation Team in 2020/21 S/21-22/20 [RESTRICTED]

The Committee was updated on the work of the Participation Team in 2020/21 and noted the plans for reopening of services from summer 2021. The Committee commended the work of the team over the last year.

Parliamentary Estate Masterplan S/21-22/21 [RESTRICTED]

The Committee received an update on the progress of the Parliamentary Estate Masterplan. The Masterplan would go on to the Commission and would return to both the Committee and the Commission in the autumn.

Palace of Westminster New Logistics Plan S/21-22/22 [RESTRICTED]

The Committee was informed of the new Logistics Plan, using temporary traffic lights and traffic marshals, and reassured that plans were in place to ensure that there would be no impact on the business as usual operation of the estate. The Committee noted the impact of works on Black Rod's Garden Gate over the summer recess.

Fielden House Refurbishment Project S/21-22/23 [RESTRICTED]

The Committee was presented with the options for the internal fit out of Fielden House, it agreed with the recommended option; providing a mix of open plan and cellular office space. The Committee indicated its preference for the building to be used by Administration staff and for decant space, freeing up space elsewhere on the estate.

Summer Works Update S/21-22/24 [RESTRICTED]

The Committee took note of the update.

AOB

The date of the next meeting is to be confirmed.

Gabby Longdin
Clerk
HLServicesCommittee@parliament.uk