



SERVICES COMMITTEE

Decisions

Thursday 24 June at 1pm on Microsoft Teams

Present:

Lord Touhig (Chair)
Lord Ashton of Hyde
Lord Borwick
Lord Clark of Windermere
Lord Clement-Jones
Baroness Deech
Lord Judge
Baroness Morris of Bolton
Lord Stoneham of Droxford
Baroness Wheeler

Apologies

There were no apologies.

Minutes of the 1st meeting, and matters arising

The Committee agreed the minutes of the 1st meeting.

Notices from the Chair S/21-22/9 RESTRICTED

The Committee received an update on a number of matters including: the Archives re-opening; Banqueting events; GB News broadcasting; member contact details database; and Travel Office re-procurement.

Presentation from Parliamentary Broadcasting Unit on new live subtitling service

The Parliamentary Broadcasting Unit provided an update on the new subtitling service on the video broadcast of proceedings in the Chamber. The subtitling service was expected to be in operation when the House returned after the summer recess.

Restoration and Renewal: Palace of Westminster Design Assumptions S/21-22/10 RESTRICTED

This paper provided the Committee with visibility on a range of 'design assumptions' that have been developed by the Restoration and Renewal Programme and the House Administrations over the last 12 months. The Committee commented on planning assumptions.

Restoration and Renewal: Space Utilisation Survey Proposal S/21-22/11
RESTRICTED

The paper outlined the proposed Space Utilisation Survey for the R&R Programme. The Committee endorsed the proposal, welcomed the expansion of the survey and approved the plans for the survey going to the Intrusive Access Works Group for final approval and engagement with impacted members.

COVID-19 Update S/21-22/12 RESTRICTED

This Committee was provided with an update on the operation of the House of Lords Estate in the light of COVID-19 restrictions and took note of the update.

Broadcasting in Central Lobby – Proposal for Parliamentary Plug-in Point
S/21-22/13 RESTRICTED

The paper set out proposals for a pilot project to set up a Parliamentary plug-in point in Central Lobby to support news broadcasting in Central Lobby. The Committee agreed that further detailed planning should be undertaken.

Library Annual Update S/21-22/14 UNRESTRICTED

The update from the Library covered how the service had adapted in response to the Covid-19 pandemic, the Library's member communication and engagement plans and the Customer Service Excellence kitemark the Library was intending to pursue. The Committee took note of the update.

AOB

The next meeting would take place on Thursday 15 July at 1pm.

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