



AUDIT COMMITTEE

Tuesday 18 May 2021 at 4.00-6.00pm via Microsoft Teams

Agenda

- 1. Declaration of interests for the meeting on 18 May 2021**
Members are invited to declare any relevant interest in the context of the matters under discussion at the meeting
- 2. Matters arising from the minutes of the meeting on 2 March 2021** **AC/2021/16**
Memorandum by the Chair
- 3. Updates from Commission meetings** **Oral update**
Oral update from the Chair
- 4. National Audit Office – Interim Audit Update Report** **AC/2021/17**
Memorandum from the NAO
- 5. Outstanding audit recommendations** **AC/2021/18**
Memorandum from the Head of Internal Audit
- 6. Progress against the Internal Audit plan for 2020/21 and proposed plan for 2021/22** **AC/2021/19**
Memorandum from the Head of Internal Audit
- 7. Draft Audit Committee Annual Report** **AC/2021/20**
Memorandum by the Chair

INTERNAL AUDIT REPORTS: FOR DISCUSSION

- 8. Engagement with In-House Services and Estates – Limited Assurance** **AC/2021/21**
Memorandum from the Head of Internal Audit
- 9. In House Services and Estates Capital Portfolio: Specification of User Requirements – Moderate Assurance** **AC/2021/22**
Memorandum from the Head of Internal Audit
- 10. In House Services and Estates Action Plan** **AC/2021/23**
Memorandum from the Managing Director of IHSE

INTERNAL AUDIT REPORTS: FOR INFORMATION

- 11. Offsite Screening and Consolidation Centre – Substantial Assurance [Highly Restricted]** **AC/2021/24**
Memorandum from the Head of Internal Audit

- 12. Managing Safety in Parliament – Moderate Assurance** **AC/2021/25**
 Memorandum from the Head of Internal Audit
- 13. Pensions Administration – Moderate Assurance** **AC/2021/26**
 Memorandum from the Head of Internal Audit
- 14. Equality Act 2010 – Follow-up report** **AC/2021/27**
 Memorandum from the Head of Internal Audit
- 15. Use of consultants – Follow-up report** **AC/2021/28**
 Memorandum from the Head of Internal Audit
- 16. Shared Services cost sharing – Follow-up report** **AC/2021/29**
 Memorandum from the Head of Internal Audit
- 17. Any Other Business**
- 18. Meeting in private with the Finance Director**

FOR INFORMATION

Attached are the agendas for the following meetings of the Management Board and the House of Lords Commission. Any member wishing to receive the minutes of any of the below meetings should contact the Clerk to the Audit Committee.

- **Management Board**
 19 March 2021, 30 April 2021
- **House of Lords Commission:**
 26 March 2021

Forward plan

8 June 2021	Joint meeting with HoC	TBC
22 June 2021	House of Lords Audit Committee	<ul style="list-style-type: none"> • Accounts read-through
12 July 2021	House of Lords Audit Committee	<ul style="list-style-type: none"> • Annual report and accounts • Annual assurance statement • Annual fraud statement • Audit completion report

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