

AUDIT COMMITTEE

Tuesday 2 March 2021 at 14:00, via Microsoft Teams

Agenda

<p>1. Declaration of interests for the meeting on 2 March 2021 <i>Members are invited to declare any relevant interest in the context of the matters under discussion at the meeting</i></p>	
<p>2. Minutes from the meeting on 2 November 2020 [Highly Restricted] Memorandum by the Chair</p>	AC/2020/01
<p>3. Updates from the Commission since last meeting Oral update from the Chair</p>	Oral update
RISK	
<p>4. Corporate Risk Update [Restricted] Memorandum from the Reading Clerk</p>	AC/2021/02
EXTERNAL AUDIT	
<p>5. NAO Audit Plan [Restricted] Memorandum by the NAO</p>	AC/2021/03
INTERNAL AUDIT: FOR DISCUSSION	
<p>6. Update on the Internal Audit Plan Head of Internal Audit</p>	Oral Update
<p>7. Outstanding Audit Recommendations [Restricted] Memorandum by the Head of Internal Audit</p>	AC/2021/04
<p>8. Broadcasting and Security Systems Update [Highly Restricted] Memorandum from the Director of Cyber Security</p>	AC/2021/05
<p>9. Strategic Estates Control Framework – MODERATE ASSURANCE [Restricted] Memorandum by the Head of Internal Audit</p>	AC/2021/06
<p>10. Millbank House Redevelopment Project – MODERATE ASSURANCE [Restricted] Memorandum by the Head of Internal Audit</p>	AC/2021/07
<p>11. Viability of Suppliers – MODERATE ASSURANCE [Restricted] Memorandum by the Head of Internal Audit</p>	AC/2021/08
INTERNAL AUDIT: FOR INFORMATION	
<p>12. Payroll function – SUBSTANTIAL ASSURANCE [Restricted] Memorandum by the Head of Internal Audit</p>	AC/2021/09

13. History of Parliament Trust – MODERATE ASSURANCE [Restricted] Memorandum by the Head of Internal Audit	AC/2021/10
14. Environmental Performance Reporting – follow-up report [Restricted] Memorandum by the Head of Internal Audit	AC/2021/11
15. GDPR – Follow-up report [Restricted] Memorandum by the Head of Internal Audit	AC/2021/12
16. Debtors - Follow-up report [Restricted] Memorandum by the Head of Internal Audit	AC/2021/13
17. Risk Management - Follow-up report [Restricted] Memorandum by the Head of Internal Audit	AC/2021/14
18. Business Continuity - Follow-up report [Restricted] Memorandum by the Head of Internal Audit	AC/2021/15
19. Any Other Business	
20. Meeting in private with the Head of Internal Audit	
FOR INFORMATION	
<p>Attached are the <u>agendas</u> for the following meetings of the Management Board, the House of Lords Commission, and the House of Commons Audit Committee. Any member wishing to receive the minutes of any of the below meetings should contact the Clerk to the Audit Committee.</p> <p>House of Commons Audit Committee:</p> <ul style="list-style-type: none"> ○ 14 January 2021 <p>House of Lords Commission:</p> <ul style="list-style-type: none"> ○ 10 November 2020, 30 November 2020 ○ 15 December 2020, 5 January 2021 ○ 22 January 2021, 10 February 2021 ○ 26 February 2021 <p>Management Board:</p> <ul style="list-style-type: none"> ○ 20 November 2020, 11 December 2020 ○ 15 January 2021, 12 February 2021 	

Future Meeting Dates

6 May	12 July
TBC Joint meeting with HoC	

Joey Topping
Clerk, Audit Committee