



HOUSE OF LORDS SERVICES COMMITTEE

Agenda

The Committee will meet virtually on Wednesday 28 April at 2.45pm on Microsoft Teams

1. Apologies

2. Agreeing the minutes of the previous meeting and matters arising

3. Notices from the Chair

Lord Touhig, Chair of the Committee
S/19-21/69 RESTRICTED

4. Electric Vehicle Charging Points

Carl Woodall, Director of Facilities
Justin Hills, Head of Property and Office Services
S/19-21/70 RESTRICTED

5. COVID-19 Update

Simon Burton, Clerk of the Parliaments
S/19-21/71 RESTRICTED

6. Presentation from Parliamentary Broadcasting Unit on new subtitling service

John Angeli, Director of Parliamentary Audio/Video, Parliamentary Broadcasting Unit

7. Introduction to the Parliamentary Estate Masterplan

Beverley Weston, Director of Capital Investment, In-House Services and Estates
Georgina Vlasveld, Design Manager – Masterplan, In-House Services and Estates
S/19-21/72 RESTRICTED

8. Any Other Business

For information

Forward Work Programme

F/19-21/73 UNRESTRICTED

Members are free to discuss the contents of restricted papers with their colleagues, unless the paper is marked highly restricted or Parliament secret. Papers marked unrestricted are proactively published.

Gabby Longdin
Clerk

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Forward work programme

Please find below the Committee's forward work programme. The programme consists of papers for decision, regular update papers, and those requested by the Committee.

Date	Agenda
28 April	• Electric Vehicle Charging Points • Covid-19 Update • Parliamentary Broadcasting Unit new live subtitling service • Introduction to the Parliamentary Estate Masterplan
27 May	• Covid-19 Update • Catering and Retail Services (CRS) annual update • Estates Works Update • Microsoft Teams update • Fire Safety Training completion rates • R&R engagement
24 June	• Covid-19 Update • Broadcasting/filming points in the Palace • Library Annual Update • Millbank House summer works • Catering Review outcome
15 July	• Covid-19 Update • Estates Works Update • Participation update

Other items to be considered at a future meeting:

- Review of printer reimbursement policy
- Transforming Digital Programme
- Cast Iron Roofs Programme update
- New Palace Yard Project

Gabby Longdin
Clerk
April 2021