

ADMINISTRATION COMMITTEE**Notes of Discussion of the meeting held on 10 February at 10.00am in the
Committee Room 6 [ND40]****Members present:**

Bob Blackman (in the Chair)

Alex Barros-Curtis
Bambos Charalambous
Marie Goldman

Mary Glendon
Tessa Munt
Kirsteen Sullivan

Apologies: Alberto Costa, Navendu Mishra, Carolyn Harris, Nick Smith

1) In the absence of Nick Smith, Bob Blackman was called to the Chair.

**2) Informal notes of the meetings of Tuesday 27 January and Tuesday 3
February**

The Committee **agreed** the Informal Notes of its meetings on 27 January and 3 February.

2) Post Office services

Dominic Bransden, Director of Accommodation and Facilities and Wesley Auvache, Parliamentary Logistics Manager, briefed the Committee on the future of Post Office services on the Parliamentary estate.

Action

Members **noted** the update and **provided feedback**. Members **asked** for further data to be collected and an update be brought back to the Committee for final decision.

3) Stationery budget increase

Dominic Bransden, Director of Accommodation and Facilities and Wesley Auvache, Parliamentary Logistics Manager, briefed the Committee on the current position of the stationery budget which had not increased for some time, with Members asked to consider whether an increase to the individual stationery allocation should be agreed, noting the range of usage by Members.

Action

Members **noted** the update and **agreed** for the stationery budget to be increased, with the proposal to be presented to the Finance Committee for agreement.

4) New House applications capability and PDS value stream delivery

Andy Smith, Chief Information Office and MD Parliamentary Digital Service and Natalie Davey, Head of Value Stream Portfolio, PDS, briefed the Committee on the development and rollout of new House web applications. The Committee heard that these applications form part of a new approach to digital delivery, designed around value streams working closely with senior colleagues and incorporating feedback from Members to ensure the best use and performance of digital products. Members heard a key feature is the introduction of the new House Papers application, providing a more accessible way of viewing parliamentary papers. This initiative aims to replace legacy applications, including the current Commons Votes app, which operates on outdated technology. Members were advised that PDS would support Members with installation of the app and further work was planned with the Procedure Hub to encourage wider adoption of the new applications.

Action

Members **noted** the update.

5) Any other business

Members **noted** correspondence from Charlotte Simmonds to the Chair on the R&R costed proposals.

The Committee will next meet on 24 February 2026 at 10.00am