

ADMINISTRATION COMMITTEE**Notes of Discussion of the meeting held on 27 January at 10.00am in the
Committee Room 5 [ND38]****Members present:**

Nick Smith (in the Chair)

Bob Blackman
Marie Goldman
Mary Glendon

Tessa Munt
Kirsteen Sullivan

Apologies: Alex Barros-Curtis, Bambos Charalambous, Alberto Costa, Carolyn Harris,
Navendu Mishra

1) Informal note of the meeting of Tuesday 20 January

The Committee **agreed** the Informal Note of its meeting on 20 January.

2) Health and Wellbeing Inquiry – catering offer discovery session

Morgan Edwards, Director of Customer Experience and Delivery and Scott Masterton, Transformation Operations Director, briefed the Committee on the current catering provision within the House and led a wider discussion to increase understanding of Member needs, explore ‘healthy’ options, and potential approaches to the design of the future catering offer.

3) Any other business

Members raised a number of issues under other business.

**The Committee will next meet jointly with the Lords Services Committee
on 3 February 2026 at 15.30pm**