



HOUSE OF LORDS COMMISSION

DECISIONS

Wednesday 11 June 2025, 10:00am–12:00 midday
in Committee Room 1 and via Teams

Attendance

- Lord Speaker (Chair)
- Lord Gardiner of Kimble (Deputy Chair)
- Earl of Kinnoull
- Lord McLoughlin
- Charlotte Moar (external member)
- Lord Morse
- Lord Newby
- Baroness Pitkeathley
- Baroness Scott of Needham Market – *virtually*
- Baroness Smith of Basildon
- Lord True

Also in attendance:

Simon Burton, Clerk of the Parliaments; Andy Helliwell, Chief Operating Officer; Chloe Mawson, Clerk Assistant; Fehintola Akinlose, Finance and Commercial Director; Alix Langley, Human Resources Director; Alison Giles, Director of Security for Parliament; Chris Elliot, Managing Director of Strategic Estates; Mat Chandler, Director of Facilities; Sarah Clarke, Lady Usher of the Black Rod; Lord Vaux of Harrowden, Deputy Chair, R&R Programme Board; Charlotte Simmonds, Managing Director, R&R Client Team; Chris Elliot, Managing Director of Strategic Estates; Russ MacMillan, Chief Executive, R&R Delivery Authority; Judith Brooke, PCD Member Governance Workstream Lead; and Emily Baldock, PCD Joint Department Project Director.

1. Minutes of Previous Meeting

The Commission agreed the record of the discussion of the meeting of the House of Lords Commission on 7 May 2025 with redactions.

2. Update from the Clerk of the Parliaments

Clerk of the Parliaments' Update Paper [UNRESTRICTED]

3. Audit and Risk Assurance Committee Update
C/24–25/42 [HIGHLY RESTRICTED]

The Commission:

- noted the assurances provided around cyber security, business resilience, safety and commercial risks; and
- approved the revised Terms of Reference for ARAC.

4. Finance Committee Update
C/24–25/43 [UNRESTRICTED]

The Commission:

- noted the update.

5. Services Committee Update
C/24–25/44 [UNRESTRICTED]

The Commission:

- noted the update.

6. Independent Complaints and Grievance Scheme: ICGS Assurance Board
C/24–25/45 [RESTRICTED]

The Commission:

- noted the progress since the House of Lords Commission endorsed the terms of reference for the ICGS Assurance Board.

7. Peers' Entrance Operations
C/24–25/40 [HIGHLY RESTRICTED]

The Commission:

- noted the plan to maintain the current operational posture until a permanent solution has been fully tested and assured;
- noted the update provided;
- agreed to receive a briefing on the Portcullis House Subway Entrance project;
- emphasised that the continuing problems around Peers' Entrance are totally unacceptable; and
- requested immediate action to tackle and resolve the problems in order to prevent future disruption.

8. Restoration and Renewal Client Board – costed proposals
[RESTRICTED]

The Commission:

- discussed the R&R Programme Board's advice to the R&R Client Board on the three R&R delivery options ahead of the Client Board meeting on 30 June.

9. Member oversight of the new Parliamentary Commercial Department
C/24–25/41 [RESTRICTED]

The Commission:

- noted the letter from Mr Speaker dated 20 May 2025 regarding member oversight of the new joint department; and
- agreed to consider more detailed proposals from officials at the meeting on 23 July.

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