



HOUSE OF LORDS COMMISSION

Agenda

**Wednesday 11 June 2025, 10.00am–12.00 midday
in Committee Room 1 and via Teams**

1. Minutes of Previous Meeting

2. Update from the Clerk of the Parliaments

Clerk of the Parliaments' Update paper

Simon Burton, Clerk of the Parliaments, will update the Commission.

Point of contact: Tristan Stubbs, Private Secretary to the Clerk of the Parliaments,

For Decision

3. Peers' Entrance Operations

C/24–25/40;

Andy Helliwell, Chief Operating Officer; Alison Giles, Director of Security for Parliament; Chris Elliot, Managing Director of Strategic Estates; Mat Chandler, Director of Facilities; and Sarah Clarke, Lady Usher of the Black Rod, will present the paper.

Point of contact: Andy Helliwell, Chief Operating Officer

This paper updates the Commission on the works to Peers' Entrance.

4. Restoration and Renewal Client Board – costed proposals

Charlotte Simmonds, Managing Director, R&R Client Team; Chris Elliot, Managing Director of Strategic Estates; and Russ MacMillan, Chief Executive, R&R Delivery Authority, will present the paper.

Points of contact: Michael Torrance, Lords R&R Director and Michael Berry, Lord R&R Deputy Director

This paper highlights the points of note from the R&R Programme Board's advice to the R&R Client Board on the three R&R delivery options.

5. Member oversight of the new Parliamentary Commercial Department

C/24–25/41;

Emily Baldock, PCD Joint Department Project Director, will present the paper.

Point of contact: Emily Baldock

This paper updates the Commission on the outcome of the Commons Commission discussion on 12 May on oversight of the Parliamentary Commercial Department.

6. Audit and Risk Assurance Committee

C/24–25/42;

Charlotte Moar, Chair, Audit and Risk Assurance Committee, will present the paper.

Point of contact: Cynthujaa Satchi

This paper updates the Commission on the Audit and Risk Assurance Committee's recent activities.

7. Finance Committee Update

C/24–25/43;

Lord Morse, Chair, Finance Committee, will present the paper.

Point of contact: Emma Burke

This paper updates the Commission on the Finance Committee's recent activities.

8. Services Committee Update

C/24–25/44;

Lord McLoughlin, Chair, Services Committee, will present the paper.

Point of contact: Emma Burke

This paper updates the Commission on the Services Committee's recent activities.

9. Independent Complaints and Grievance Scheme: ICGS Assurance Board

C/24–25/45;

Chloe Mawson, Clerk Assistant, will present the paper.

Point of contact: Neil Grogan

This paper provides an update on the progress towards the approval of the ICGS Policy Framework and the formal establishment of the ICGS Assurance Board.

Any Other Business and Next Meeting

- A joint meeting of the Commission and the Management Board will take place at 10.00am on Wednesday 2 July 2025
- The next Commission meeting will take place at 10.00am on Wednesday 23 July 2025.

For Information

- Independent Complaints and Grievance Scheme (ICGS) - Annual Report C/24–25/46; [HIGHLY RESTRICTED]
- Schedule of Future Meetings

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Members are reminded that they should declare any relevant interests.

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