



AUDIT AND RISK ASSURANCE COMMITTEE

Thursday 24th October 2024 at 13.30-16.00

Hybrid meeting in Committee Room 3a and via Microsoft Teams

Agenda

- | AUDIT AND RISK ASSURANCE UPDATE | | 13.30 – 13.50 |
|--|---|----------------------|
| 1. Declaration of interests for the meeting on 24 October 2024 | | |
| 2. Matters arising from the minutes of the meeting on 24 July 2024 | ARAC/2024/50
<i>HIGHLY RESTRICTED: MANAGEMENT</i> | |
| 3. Updates from the Chair | Oral update | |
| 4. Updates from the Accounting Officer | Oral update | |
| AUDIT AND RISK ASSURANCE: FOR DISCUSSION | | 13.50 – 15.00 |
| 5. Corporate Risk Register | ARAC/2024/51
<i>RESTRICTED: MANAGEMENT</i> | |
| 6. Estates-related Risks Deep Dive: The Health and Safety Assurance Roadmap | ARAC/2024/52
<i>RESTRICTED: MANAGEMENT</i> | |
| 7. NAO Management Letter | Oral update | |
| 8. Fraud Strategy and Action Plan | ARAC/2024/53
<i>HIGHLY RESTRICTED: MANAGEMENT</i> | |
| 9. HOIA Limited Assurance Opinion – Actions Taken | ARAC/2024/54
<i>RESTRICTED: MANAGEMENT</i> | |

INTERNAL AUDIT REPORTS: FOR DISCUSSION

15.00 – 15.40

- 10. Progress against the 2024-2025 Audit Plan** **ARAC/2024/55**
RESTRICTED:
MANAGEMENT
- 11. Outstanding Management Actions** **ARAC/2024/56**
RESTRICTED:
MANAGEMENT
- 12. Capital Project Handover Arrangements: Limited Assurance** **ARAC/2024/57**
RESTRICTED:
MANAGEMENT
- 13. Risk Management Arrangements for the Capital Portfolio: Limited Assurance** **ARAC/2024/58**
RESTRICTED:
MANAGEMENT

INTERNAL AUDIT REPORTS: FOR INFORMATION

- 14. Business Resilience Arrangements in Lords Offices: Moderate Assurance** **ARAC/2024/59**
RESTRICTED:
MANAGEMENT
- 15. Catering Systems Project: Moderate Assurance** **ARAC/2024/60**
RESTRICTED:
MANAGEMENT
- 16. Norman Shaw North Redevelopment Project: Moderate Assurance** **ARAC/2024/61**
RESTRICTED:
MANAGEMENT
- 17. Maintenance Operations: Follow-up Report** **ARAC/2024/62**
RESTRICTED:
MANAGEMENT
- 18. Staff Grievance Procedures: Follow-up Report** **ARAC/2024/63**
RESTRICTED:
MANAGEMENT
- 19. Effectiveness of the Parliamentary Safety Assurance Board: Follow-up Report** **ARAC/2024/64**
RESTRICTED:
MANAGEMENT
- 20. Accommodation Strategy: Follow-up Report** **ARAC/2024/65**
RESTRICTED:
MANAGEMENT
- 21. Cash Handling within the House of Lords Administration: Follow-up Report** **ARAC/2024/66**
RESTRICTED:
MANAGEMENT

22. **Personal Emergency Evacuation Plans: Follow-up Report** **ARAC/2024/67**
RESTRICTED:
MANAGEMENT

AUDIT AND RISK ASSURANCE COMMITTEE: FOR INFORMATION

23. **Audit and Risk Assurance Committee Self-Assessment** **ARAC/2024/68**
UNRESTRICTED

AUDIT AND RISK ASSURANCE COMMITTEE **15.40 – 16.00**
DISCUSSIONS

24. **Meeting in private with the Accounting Officer**

25. **Any Other Business**

FOR INFORMATION

Attached are the agendas for the following meetings of the Management Board and the House of Lords Commission. Any member wishing to receive the minutes of any of the below meetings should contact the Clerk to the Audit and Risk Assurance Committee.

- **Management Board:**
September 2024, October 2024
- **House of Lords Commission:**
No agendas
- **R&R Delivery Authority Risk, Assurance and Audit Committee**
Minutes, September 2024

Members are free to discuss the contents of restricted papers with their colleagues, unless the paper is marked highly restricted or Parliament secret. Papers marked unrestricted are proactively published.

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