



## 29HOUSE OF LORDS SERVICES COMMITTEE

### Agenda

The Committee will meet in hybrid on Thursday 29 February at 12.15pm in Committee Room 3A and on Microsoft Teams

1. **Apologies**
2. **Agreeing the minutes of the previous meeting and matters arising**
3. **For Information: Notices from the Chair**  
S/23-24/19 RESTRICTED: MANAGEMENT
4. **For Information: Switchboard and Telephony System Updates**  
Mathew Chandler, Director of Facilities and Estates

There is no paper for this item as it will be a verbal update.

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5. **For Discussion: Restoration and Renewal – River Terrace Borehole Surveys (Summer 2024)**  
S/23-24/20 RESTRICTED: MANAGEMENT

James Young, Programme and Assurance Director, R&R Client Team  
Matt White, Programme Director, R&R Delivery Authority  
Ed Connell, Survey Interface Manager, R&R Delivery Authority  
*Point of Contact:* Marek Kubala, Head of Committee Engagement and Capability, R&R Client Team

#### **Purpose of paper:**

*To inform the Committee of proposals by the R&R Programme to carry out a borehole survey on the River Terrace during summer recess 2024, which will restrict some availability of the Terrace during that period.*

#### **Action for the Committee:**

*To note the proposals by the R&R Programme to carry out a borehole survey on the River Terrace during summer recess 2024.*

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6. **For Discussion: Improving Mobile and Wi-Fi coverage across the Parliamentary Estate**  
S/23-24/21 RESTRICTED: MANAGEMENT

Justin Hills, Head of Property and Office Services  
Elle Smith, Assistant Director, Strategic Estates

**Purpose of paper:**

*To provide an update to the Services Committee on the Network & Wireless (Wi-Fi) project and the Emergency Services Network project, specifically the level of impact that works may have on members and their offices.*

**Action for the Committee:**

*The Committee is asked to note the impact the work may have on members and the communication activities that are proposed, considering the key benefits the overall works will deliver.*

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**7. For information: Forward Work Programme**

S/23-24/22 UNRESTRICTED

**8. Any Other Business**

*Members contacting any of the paper authors listed above to discuss their papers should also copy in the Services Committee inbox: [HLServicesCommittee@parliament.uk](mailto:HLServicesCommittee@parliament.uk)*

*Members are free to discuss the contents of restricted papers with their colleagues, unless the paper is marked highly restricted or Parliament secret. Papers marked unrestricted are proactively published.*

Emma Burke  
Clerk

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