

Notes of Discussion of the meeting held on 15 April 2024 at 4.30pm in Committee Room 6 [ND17]

Members present:

Sir Charles Walker (in the Chair)

Sir Michael Fabricant
Colleen Fletcher
Mrs Pauline Latham
Dame Maria Miller

Navendu Mishra
Mark Tami
Giles Watling

Apologies: Marion Fellows

1) Informal Note and matters arising

The Committee **agreed** the Informal Note of its meeting on 25 March 2024.

Decision

The Committee **agreed** to write to the Head of Access asking about demand on car parking bays during strike days.

2) Proposal for forward programme – April to Summer Recess

The Committee discussed its proposed forward programme between April and Summer Recess. It agreed the importance of having a blend of preset agenda items and space for ad hoc issues which might arise.

General Election planning

Members agreed to focus on General Election preparations.

Other updates

Members agreed that the Committee should hear an update from the Parliamentary Health and Wellbeing Service before the Summer Recess.

Handover to a new Committee

The Committee discussed its handover note to the successor Committee. This would be drafted over the coming months and would include a summary of the Committee's work, as well as the areas it would recommend to a new Committee to investigate.

Decision

The Committee:

- **Discussed** its forward programme;
- **Agreed** to focus on General Election planning as its central theme for its spring and summer meetings;
- **Agreed** to arrange an update from the Parliamentary Security Department and the Chair of the Defending Democracy Taskforce on security support for candidates during an election campaign;
- **Agreed** to arrange an update from the Parliamentary Health and Wellbeing team on their work and support for new Members.

3) Any other business

Committee action tracker

The Committee **noted** the action tracker.

The Committee will next meet on 22 April at 4.30pm.