

## MINUTES

R&R Client Board

<b>Meeting date</b>	5 February 2024
<b>Meeting location</b>	Boothroyd Room, Portcullis House
<b>Meeting time</b>	17:00–18:00

### Attendees

<b>Client Board</b>	<b>Programme Board (in attendance)</b>
Simon Burton	Rt Hon Nigel Evans MP
Marianne Cwynarski	
Lord Gardiner of Kimble	<b>Other Members (in attendance)</b>
Tom Goldsmith	
Andy Helliwell	<b>Officials</b>
Mrs Sharon Hodgson MP	Michael Berry (Lords)
Mr Shrinivas Honap	Meg Conway-Wait (Client Team)
Sir Lindsay Hoyle MP (Chair)	Chris Elliott (Commons)
The Earl of Kinnoull	Mike Everett (Commons)
Lord McFall of Alcluith (Chair)	David Goldstone (Delivery Authority)
Baroness McIntosh of Hudnall	Marek Kubala (Client Team)
Charlotte Moar	Gosia McBride (Commons)
Penny Mordaunt MP	Kate Meanwell (Lords)
Lord Newby	Ed Potton (Commons)
Lucy Powell MP	Patsy Richards (Client Team)
Nora Senior	Charlotte Simmonds (Client Team)
Baroness Smith of Basildon	Matthew Smith (Lords)
Lord True	Tristan Stubbs (Lords)
Catherine Ward	Matt White (Delivery Authority)
	James Whittle (Lords)
	Helen Wood (Commons)
	James Young (Client Team)

### 1. Welcome and standing items

The Commons Speaker chaired the meeting.

Apologies were received from Nickie Aiken MP, Sir Charles Walker MP, Lord McLoughlin, Baroness Scott and Lord Morse.

Lord McLoughlin, Lord Morse and Baroness Scott were welcomed to the Client Board. The Client Board recorded its thanks to Lord German, Lord Hill of Oareford and Lord Vaux of Harrowden for their contributions, noting that Lord Vaux had been appointed to the R&R Programme Board.

Rt Hon Nigel Evans MP, Chair of the Programme Board, was welcomed to the meeting. He

recorded his thanks to Lord Morse who had transferred from the R&R Programme Board to the R&R Client Board and House of Lords Commission, and to Sir Geoffrey Clifton-Brown who had now left the R&R Programme Board.

The Client Board noted that the Strategic Case had been expected to be discussed at the meeting, but the papers and agenda had been amended to allow for a discussion on updated information on the Parliamentary Buildings (Restoration and Renewal) Act 2019 (the Act). An amendment to the minutes on the agenda items for the following meeting was agreed. A further meeting was planned for 26 February at which the Strategic Case would be considered.

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**The R&R Client Board agreed the minutes of its meeting on 14 November 2023 with one amendment, and that they be published.**

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## **2. Oral update from interim Managing Director of the Client Team**

The Client Team (CT) reported that one-to-ones had been held with Client Board members following the circulation of the revised draft Strategic Case in January 2024. These had concluded that Enhanced Maintenance and Improvement (EMI) should be included as a full option, while some members considered that costs should only be included when they were robust for all three options and would be able to support discussion effectively. The Client Board would need to agree an estimate for the DA shortly. The Strategic Estates (SE) team explained that a costed EMI option would be developed by the autumn which would be comparable to the current options and based on two scenarios of working constraints. The team undertaking the work was currently being onboarded.

In discussion Client Board members:

- noted the importance of publishing a strategic case and informing the Houses on progress;
- noted that the description of the options should be well worked through before a strategic case was finalised, and noted further the benefit of providing the Delivery Authority and Strategic Estates additional time to do this;
- noted that the new governance structure had made good progress;
- noted that the Act did not require a debate on the strategic case in either House;
- asked how legislative requirements under the Act and outcome levels were being factored into the EMI option.

The SE team confirmed that the same outcome levels would be used to assess the EMI option. The Clerks confirmed they were content with the approach of developing the three options.

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**The R&R Client Board noted the update from the interim Managing Director of the Client Team.**

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## **3. R&R programme: next steps**

Nigel Evans reported that the Programme Board was keen for progress to be made and for the third option to be developed on an equal basis so an informed decision can be made. The Client Team explained that the Client Board was being asked to endorse the approach of including EMI as a full option alongside the other two options of full decant and continued presence (with associated outcome levels) in the costed proposals due in 2025, and to undertake preparatory work to consider an amendment of the Act to provide for a programme consisting of multiple funding phases, rather than a one-off, one-cost approach, facilitating a more flexible programme and funding model, with greater parliamentary scrutiny throughout its lifetime.

In discussion it was noted that the same outcome levels would be used to assess the EMI option, but assumptions around decant for the EMI option were not yet fully understood and that these should be confirmed as soon as possible as the option was developed.

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**The R&R Client Board agreed the approach and asked that a revised strategic case be considered at the next meeting.**

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#### **4. Any other business and date of next meeting**

The date of next meeting would be Monday 26 February, 4.45pm-5.45pm

#### **5. R&R Forward Look**

The R&R Client Board took note of the forward look.