

## HOUSE OF COMMONS COMMISSION / MEC

Monday 15 January 2024 at 10.00 am  
Meeting in the Speaker's Study

### **Present:**

The Speaker, in the Chair  
Nickie Aiken  
Deidre Brock  
Sharon Hodgson  
Penny Mordaunt  
Lucy Powell  
Sir Charles Walker  
Shrinivas Honap (External member)  
Catherine Ward (External member)  
Marianne Cwynarski (Director General (Operations))  
Tom Goldsmith (Clerk of the House)

**Apologies:** None

## **DECISIONS**

### **COMMISSION/MEC**

#### 1. Reports and updates

- a. TUS and Members' staff representatives update
- b. Update from the Administration Committee and consideration of draft Commission response to the Administration Committee's report *Communicating the Commons*
- c. House Administration update

**The Commission took note of the updates.**

**The Commission agreed the response to the Administration Committee.**

### **COMMISSION/MEC**

#### 2. Update on Medium Term Financial Plan (MTFP), including Fees and Charges, IPG funding and IT equipment model

**The Commission agreed for the House Administration Estimate:**

- **A Supplementary Estimate for 2023/24, and that final adjustments be delegated to the Accounting Officer, following the expected updates to the non-cash requirements from property valuations;**
- **A Main Estimate for 2024/25 of £421.5 million resource and £165.5 million capital;**
- **Grant funding for Interparliamentary groups for 2024/25;**
- **Fees and charges for 2024/25.**

**In considering the estimate for 2024/25 the Commission noted the General Election planning underway and associated costs, and the introduction of a**

**new model for Members' hardware provisioning, subject to the usual governance processes of the House.**

**The Members Estimate Committee noted there was no need for a supplementary estimate in 2023/24 and it agreed a Members Estimate for 2024/25 of £20 million.**

## **COMMISSION**

### **3. Actions from the Effectiveness Review.**

**The Commission set the following strategic objectives for 2024 which would guide its agenda (listed in no particular order):**

- **Monitoring delivery of the action plan arising from the Members Survey in 2023;**
- **Ensuring the House is well-prepared for the General Election by monitoring overall preparations;**
- **Ensuring good financial management and reviewing implementation of the Morse Review on Financial Management;**
- **Monitoring implementation of the exclusion proposals (if agreed by the House) and consideration of the recommendations of the latest ICGS review;**
- **Reviewing and monitoring implementation of the Commission-related recommendations from the Speaker's Conference;**
- **Safety on the Estate.**

**The Commission agreed a forward plan that would help deliver these objectives and asked for the results of their decisions to be tracked, while work to increase the Commission's transparency would continue. The Commission also agreed that external Members of the Commission should be set areas of focus, and that an effectiveness review should be an annual agenda item.**

### **4. Speaker's Conference Implementation Team Update**

**The Commission agreed the membership of an implementation team to oversee and deliver the Conference's recommendations before the end of this Parliament.**

## **COMMISSION/MEC**

### **5. Papers to note:**

**The Commission took note of the following papers:**

- **Draft letter from the Restoration and Renewal Delivery Authority**
- **Letter from the Speaker to the Procedure Committee**
- **Letter from the Speaker to the Chair of the R&R Delivery Authority**
- **Correspondence received on the Commission's report on exclusion**
- **Minutes of the Commission meeting held on Monday 11 December**

### **6. Any other business**

**There was no other business.**

7. Date of next meeting

**The next meeting of the Commission/MEC will take place on Monday 26 February 2024 at 10.00 am in the Speaker's Study.**