



SERVICES COMMITTEE

Decisions

Thursday 14 December at 12.15pm in Committee Room 2A and on Microsoft Teams

Present:

Baroness McIntosh of Hudnall (Chair)
Lord Haselhurst
Lord Howard of Rising
Lord Kinnoull
Lord Stoneham of Droxford
Baroness Wheeler

Apologies

Baroness Williams of Trafford, Baroness Deech, Lord Clark of Windermere and Baroness Hussein-Ece sent their apologies.

Earl Howe attended the meeting in the stead of Baroness Williams of Trafford.

Minutes of the previous meeting, and matters arising

The Committee agreed the minutes of the 1st meeting.

Members were updated on the Fire Safety training completion figures and plans to improve training reminders sent to Peers.

Notices from the Chair S/23-24/7 [UNRESTRICTED]

The Committee received updates on cyber security advice, future papers, electric vehicle charging points, the members' open day, and pass readers.

For information: Digital works: six-month update S/23-24/8 [RESTRICTED: SECURITY]

The Committee was updated on digital work delivered since May 2023 as well as upcoming improvements it could expect to see. Members provided feedback on their experience with the current telephone system and were informed that a permanent solution to the current issues was expected in the first half of 2024.

The Committee also heard assurances that improvements to the Wi-Fi network would be delivered in early 2024.

The Committee took note of the digital services works update.

For Information: Annual Update from the Parliamentary Health and Wellbeing Team S/23-24/9 [RESTRICTED: MANAGEMENT]

The Committee considered the update from the Health and Wellbeing Team. The Committee heard that there had been an increase of demand in the last year and a corresponding increase in staffing levels was expected in order to meet demand.

The Committee took note of the update and provided feedback on the range of health and wellbeing services.

For Information: Update on Peers' Entrance works and access arrangements S/23-24/10 [HIGHLY RESTRICTED: SECURITY]

The Committee received an update on the progress of the Peers' Entrance project and was informed of the works still to take place. Communications would go out to all members early in the new year.

The Committee took note of the update on Peers' Entrance works.

For Information: Update on the Education Centre Location S/23-24/11 [UNRESTRICTED]

The paper provided an update on the plans to extend the planning permission for the current Education Centre site.

The Committee took note of the update in the paper and that a further paper would come back to the Committee in February 2024.

Forward Work Programme S/23-24/12 [UNRESTRICTED]

The Committee took note of the Forward Work Programme.

AOB

The next meeting will be on Thursday 25 January at 12.15pm.

Erin Young
Executive Officer

Emma Burke
Clerk

HLServicesCommittee@parliament.uk