

HOUSE OF COMMONS COMMISSION / MEC

**Monday 13 November 2023 at 10.00 am
Meeting in the Speaker's Study**

Present:

The Speaker, in the Chair
Nickie Aiken
Deidre Brock
Sharon Hodgson
Penny Mordaunt
Lucy Powell
Sir Charles Walker
Shrinivas Honap (External member)
Catherine Ward (External member)
Marianne Cwynarski (Director General (Operations))
Tom Goldsmith (Clerk of the House)

Apologies: None

DECISIONS

COMMISSION/MEC

1. Reports and updates

- a. TUS and Members' staff representatives update
- b. i) Update from the Finance Committee
ii) Update from the Administration Committee
iii) Update from the Audit Committee
- c. House Administration update

The Commission took note of the updates.

COMMISSION

2. Member survey 2023 – action plan

The Commission took note of the detailed survey results, endorsed the action plan proposed by the Administration and asked for a progress report in six months. Information on the results and implementation will be shared with Members and their staff.

3. Risk assessment and the exclusion of MPs

The Commission further considered proposals for risk based exclusion, and agreed an amended approach to be developed for the December meeting.

4. Risk and Finance updates

- Risk management update
- Q2 Financial Management Report

The Commission took note of developments in risk management and the current forecasts for resource and capital expenditure in 2023/24, noting improvements in financial management compared to 2022/23.

5. Effectiveness review

The Commission undertook an annual effectiveness review and agreed actions to develop its work over the coming year.

6. Independent Expert Panel recruitment

The Commission agreed a recruitment process for the four members of the Independent Expert Panel whose terms expire in November 2024.

7. Gender Sensitive Parliament annual report

The Commission agreed a progress report for submission to the Women and Equalities Committee.

COMMISSION/MEC

8. Papers to note:

The Commission took note of the following papers:

- Minutes of the Commission meeting held on Monday 23 October

9. Any other business

There was no other business.

10. Date of next meeting

The next meeting of the Commission/MEC will take place on Monday 11 December 2023 at 10.00 am in the Speaker's Study.