



## SERVICES COMMITTEE

### Decisions

Thursday 13 July at 12.15pm in Committee Room G and on Microsoft Teams

Present:

- Baroness McIntosh of Hudnall (Chair)
- Lord Clark of Windermere
- Baroness Deech
- Lord Haselhurst
- Lord Howard of Rising
- Baroness Hussein-Ece
- Lord Kinnoull
- Lord Stoneham of Droxford
- Baroness Wheeler
- Baroness Williams of Trafford

#### **Minutes of the previous meeting, and matters arising**

The Committee agreed the minutes of the 13th meeting.

#### **Notices from the Chair S/22-23/82 [UNRESTRICTED WITH RESTRICTED ANNEXES]**

The Committee received updates on future engagement with Restoration and Renewal; additional information on the telephone system; the Travel Office Consumer Panel; and the Independent Complaints and Grievances Scheme.

Baroness Deech agreed to join the Travel Office Consumer Panel as the Peer representative.

#### **Annual Fire Safety Awareness Training and Fire Drill Update S/22-23/83 [RESTRICTED]**

The Committee took note of the numbers of members who had completed the annual fire safety awareness training and commented on the importance of members completing the training.

The Committee was supportive of taking steps to continue to improve fire safety both through the completion of training and regular parliament-wide fire drills. The Committee noted the importance of the fire drills taking place at times which were representative of a typical capacity when the House was working.

#### **Annual Review from the Catering and Retail Service S/22-23/84 [UNRESTRICTED – WITH RESTRICTED ANNEXES]**

The Committee took note of the update from the Catering and Retail Service. The Committee noted the inclusion of the data requested by the Committee.

#### **Estates Works Update S/22-23/85 [UNRESTRICTED WITH RESTRICTED ANNEX]**

The Committee took note of the works scheduled to take place over the summer recess.



The Committee received an update on improvements planned to the Parliamentary Wi-Fi network, the rollout to members was expected in the autumn.

Lola Martin  
Governance Support Officer

Emma Burke  
Clerk

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