



## SERVICES COMMITTEE

### Decisions

Thursday 23 March at 12.15pm in Committee Room G and on Microsoft Teams

#### Present:

Baroness McIntosh of Hudnall (Chair)  
Lord Clark of Windermere  
Baroness Deech  
Lord Haselhurst  
Lord Howard of Rising  
Baroness Hussein-Ece  
Lord Stoneham of Droxford  
Baroness Wheeler  
Baroness Williams of Trafford

#### Apologies

Apologies were received from Lord Judge, the Committee agreed that Baroness D'Souza would attend in his place.

#### Minutes of the previous meeting, and matters arising

The Committee agreed the amended minutes of the 9th meeting.

#### Notices from the Chair S/22-23/56 HIGHLY RESTRICTED

The Committee was updated on the West Front Fence Line, Parliamentary Switchboard and Regional Television Channels.

#### Bishops' Bar and Millbank House catering S/22-23/57 RESTRICTED

The Committee approved the reopening of the Millbank House Café following the completion of works in Millbank House. It also agreed to the addition of a pre-packaged cold food offer in the Bishops' Bar; the change in operation would be reviewed at the end of the year. The changes would take place from the return of the House after the Easter recess. The Committee also requested further investigation into whether it would be possible to enable the provision of hot food in the Bishops' Bar.

#### Masterplan Report Update S/22-23/58 RESTRICTED

The Committee was updated on the Masterplan Report. It took note of the completion of the Masterplan Report; the guiding principles set out in it; and the intended use of the Masterplan Report in the decision-making process used by Strategic Estates.

#### Annual Fire Safety Awareness Training Update S/22-23/59 RESTRICTED

The paper provided an update on the current fire safety training completion levels and progress in automating the reporting of completion figures.

**Estates Works Update S/22-23/60 HIGHLY RESTRICTED**

The Committee received an update on current and future works on the Lords parts of the Parliamentary Estate.

**Forward Work Programme S/22-23/61 UNRESTRICTED**

The Forward Work Programme was circulated for the Committee's information.

**AOB**

The next meeting would be on Thursday 27 April at 12.15pm

Emma Burke  
Clerk

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