

**FINANCE COMMITTEE****Decisions from the meeting held on Tuesday 7 July 2020 at 12.30pm  
via Microsoft Teams**

Members present:  
Lilian Greenwood (Chair)

Harriett Baldwin	Tommy Sheppard
Mr Clive Betts	David Simmonds
Sir Geoffrey Clifton-Brown	Mark Tami
Gareth Davies	Dame Rosie Winterton
Dame Eleanor Laing	

**Apologies: Felicity Buchan****1) Informal notes and matters arising**

The informal notes of 2 June were agreed. The Committee received an update from the Director General regarding estate matters.

**2) Proposed change to the Northern Estate Programme [FC 2019–21/29]**

The Committee agreed its advice to the House of Commons Commission.

**3) Changes to banqueting and tours [FC 2019–21/31]**

The Committee endorsed the principles that could be used to determine when banqueting and paid-for tours could resume.

**4) House Service Strategy 2019–25 update and the Draft Corporate Business Plan 2020–21 [FC 2019–21/32, 32A and 32B]**

The Committee:

- Provided feedback on the strategic metrics proposed in the paper; and
- Endorsed the Draft Corporate Business Plan for 2020–21.

**5) Financial planning: Financial Year 2020–21 [FC 2019–21/33]**

The Committee agreed to recommend to the Commission that the House Service should operate within a combined cash resource and capital budget for 2020–21 only.

**6) Financial planning and financial remit for 2021–22 [FC 2019–21/34]**

The Committee agreed to recommend to the Commission the following recommendations:

- that the focus of the next Medium-Term Financial Plan should be on developing robust budgets for 2021–22, with indicative budgets for the subsequent three years; and
- the proposal for a simpler financial remit for 2021–22 focused on the overall growth in cash budgets, with the baseline to be agreed in the Autumn.

**7) Draft forward programme**

The Committee considered the draft forward programme.

**8) Any other business**

None.

**9) Date and time of next meeting**

The Committee agreed that its next meeting would take place on Tuesday 14 July, at 12.30 pm.