



SERVICES COMMITTEE

Decisions

Thursday 9 July at 1pm on Microsoft Teams

Present:

Lord Laming (Chair)
Lord Ashton of Hyde
Lord Borwick
Lord Campbell-Savours
Lord Clement-Jones
Lord Judge
Baroness Morris of Bolton
Lord Stoneham of Droxford
Lord Touhig
Baroness Wheeler

Apologies

There were no apologies. The Chair welcomed Lord Clement-Jones to the Committee. The Chair expressed thanks on behalf of the Committee to Lord Kirkwood of Kirkhope for his valued service.

Minutes of the 4th meeting, and matters arising

The Committee had previously agreed the minutes of the 4th meeting by correspondence.

Fire safety training and update on COVID-19 secure fire safety arrangements (S/19-21/33) [RESTRICTED]

The Committee had previously agreed to the new fire safety training module and been provided with the opportunity to trial it. The Committee agreed to the roll out of the new training module to all members in July, noting the arrangements in place for evacuations during COVID-19.

The response of the Participation Team to COVID-19 (S/19-21/34) [UNRESTRICTED]

The Committee was informed of the way the Participation Team had utilised digital tools to continue to deliver its services. The Committee took note of the update on the work of the participation team since mid-March and the proposed activity in the coming period.

**Summary of the House of Lords Administration's response to COVID-19
(S/19-21/35) [UNRESTRICTED]**

The Committee was provided with a summary of the work of the Administration over the last four months in response to COVID-19. The Committee thanked the Clerk of the Parliaments for the efforts of all staff in delivering the virtual and hybrid sittings of the House.

AOB

The next meeting will be on Thursday 24 September.

Gabby Longdin
Clerk

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