



SERVICES COMMITTEE

Decisions

Thursday 30 April at 1pm on Microsoft Teams

Present:

Lord Laming (Chairman)
Lord Ashton of Hyde
Lord Borwick
Lord Campbell-Savours
Lord Judge
Baroness Morris of Bolton
Lord Stoneham of Droxford
Lord Touhig
Baroness Wheeler

Apologies

Apologies were received from Lord Kirkwood of Kirkhope.

Minutes of the 2nd meeting, and matters arising

The Committee agreed the minutes of the 2nd meeting.

House of Lords Terrace Smoking Area alternative locations (S/19-21/17) [RESTRICTED]

In light of previous concerns about smoke affecting the enjoyment of other users of the House of Lords Terrace, the Committee considered a number of options for alternative locations for the smoking area. The Committee agreed to relocate the current smoking area on the Terrace to an area in Black Rod's Garden by the River Thames and confirmed its decision to make the House of Lords Terrace a non-smoking area.

Estates Works Update (S/19-21/21) [UNRESTRICTED]

The Committee was informed of the impact of COVID-19 on Estates Works.

Fielden House Project update (S/19-21/22) [RESTRICTED]

The Committee was updated on the progress of the Fielden House Project; the Outline Business Case had been approved and the Committee endorsed the option being taken forward to the Full Business Case stage.

**Review and re-procurement of Travel Office services (S/19-21/23)
[RESTRICTED]**

The Committee was informed of the planned improvements to the Travel Office Service and the re-procurement process. The Committee endorsed the extension of the current contract.

Members' Survey Results (S/19-21/24) [UNRESTRICTED]

The Committee was informed of the results of the Members' Survey, including actions being explored in response to the Survey. The Committee agreed to revisit the results of the survey at a later date.

AOB

The next meeting will be on Thursday 11 June at 1pm

Gabby Longdin
Clerk

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